

CAC Executive Board Meeting Minutes

October 23, 2014

Called to order 6:30

Present - Mina Kern, Terry Bobryk-Ozaki, Moira Allbritton, Christy Scadden, Raylene Dickinson. Absent – Caroline Kelner. Guest Brook Markley. **Quorum established.**

Sept meeting minutes – Moira motions to approve, Christy seconds. Motion amended to include correction of Brook Markley as guest. Ayes:4, Nay:0, Abstain:0. Motion carries.

CAC EB response to SDEA/SDUSD collective bargaining update – Moira motions that CAC draft a letter reiterating the spec ed law to BoE with cc to Supt, Joe, Sonia, Staci Monreal, and district contracts person. Letter is to be reviewed by Exec Board. Christy seconds. Chair will draft letter. Ayes:4,Nay:0, Abstain:0.

CAC EB response to 2014/15 ITP Instructional Plan – Moira motions that the CAC file a complaint with OCR on behalf of all SDUSD students of transition age. Christy seconds. Ayes:4,Nay:0, Abstain:0. Moira motions that Chair request an audit of TRACE at her presentation on the 28th. Christy seconds. Discussion – remind Board that Tiger Team recommended an audit of TRACE because of a disconnect. Ayes:4, Nay:0, Abstain:0.

Moira motions to approve leave of absence (LOA) of Maggie Offerman until Jan 2015. Raylene seconds. Ayes:4,Nay:0,Abstain:0.

Chair report – because of last month's meeting, the following meeting instructions will be sent to CAC members and read aloud during opening:

- 1) No questions during presentation; all questions will be taken at the end. 2) During presentation Q&A, raise hand, wait to be called on, stand up, ask your question, sit and wait for answer. 3) For public testimony – line up at the front of the room by mic. 3 minute max, sit and wait for a response. Only general answers will be given, specific questions will be answered if forms are filled out and submitted at the end of the meeting. 4) Chair will keep time on her cell phone. 5) We follow Robert's Rules of Order which means we exercise decorum, we speak respectfully, and the Chair has the floor unless she gives it up. This not a support group, we provide resources, connect people, and report to the BoE.

UDL presentation will be given by a Program manager and resource teacher, but it's not known who yet. Chair will report out on EB responses.

BoE report on Oct 28th that PPT has been submitted - will include ECSE, ITP, school site representation. Met with Sonia on 16th, reviewed Oct meeting. Sonia says the new IEP software won't be ready by March so contract with Exceed will be extended till end of school year. Spec Ed website is in great need of updating and upkeep. There is a different Webmaster in each dept; Sonia will have them look into it.

SWTA –job description discussed, and any additional trainings they are offered. The Voc Rehab counsellors are not coming back.

Chair will email list of members to Standing Committee Chairs. Meet at 6pm on Nov 13th, Chair to make agendas. New membership forms must be used, not the old ones, print 25 at a time back-to-back English and Spanish versions. A request is made for Chair to ask for another box of brochures.

Open forum – Christy requests any input for bulleted items regarding OCR complaint. Moira and Raylene still have not heard back from their public input forms; remind spec ed dept that all forms are important.

Terry motions to adjourn, Raylene seconds.

Meeting adjourned at 7:48pm.